

NRHP

Board Meeting on 25 April 2009 at the Crewe Arms Hotel,

CW2 6DN

Minutes

Present at the meeting: Allen Langley Angela Plotel Sue Washington Jane Watson
and Leslie Williams

In the absence of Sir Bill Connor who resigned as both Director and Chair at the AGM preceding the meeting, Allen Langley agreed to chair the meeting.

1. There were no apologies.

2/3. The Minutes of the last meeting were not available but had been previously approved by the two Directors (AP and JW) present at that meeting; matters arising were not discussed.

4 a) new Directors AL SW and LW were warmly welcomed and thanked for offering themselves to serve on the Board. All professed their desire to support openness, transparency and accountability in Register affairs and to do all they could to promote the welfare of members.

b) In order to fill the places left by Jon Bielby and Andrew Waddington who resigned their Directorships and posts in January 2009, Chair Sir Bill Connor who resigned as Director and Chair at the 2009 AGM, Sian Schofield who resigned as Director and UKCP second delegate after the 2008 AGM and John Trehwella who chose not to stand for re-election when he retired by rotation in April 2009, it was agreed to co-opt 2 more directors, David Dove proposed by AP, seconded JW, and Jane Puckett, proposed JW and seconded SW. Both had indicated their willingness to serve before the meeting and both were unanimously approved and co-opted.

5. Complaints update

6. Appointment of delegates and officers all elected unanimously:

Chair David Dove, proposed AL seconded AP

Company Secretary AP, proposed SW seconded LW

UKCP Delegate JW, 2nd delegate AP (AP can travel free to meetings and cover if JW is unable to attend) Proposed AL seconded SW

Chair of Ethics Committee JW, proposed AP seconded SW

Chair of Membership Committee SW, proposed AL seconded LW

Treasurer LW, proposed JW seconded AL

Liaison Officer (to act as office line manager) AL, proposed AP seconded JW

Having offered his services at the AGM, John Thornley was appointed Webmaster, proposed by LW and seconded JW

7. Motions voted at AGM – AP to notify changes in Articles to Companies House.

8. SW to get an update on the implementation of the QR requirements to see what has been done already, and to follow them up.

9. Proposals submitted by Gavin Thomson were considered:

“a) That the minutes of board meetings, with the exception of content relating to disciplinary matters or client complaints, be circulated to members within fourteen days of board meetings in the interest of board accountability and transparency to members whereby it may be seen whether the board is acting in the interests of members **“to promote the success of the company for the benefit of its members as a whole” [Clause 172 (1), and the desirability of the company maintaining a reputation for high standards of business conduct”[Clause 172(e)]**

b) That a members forum be set up on the NRHP website in which all those participating/ contributing require to be identified **(perhaps by each member being required to enter their membership number)”**

It was decided to accept the first proposal with the proviso that the wording be that minutes should be published as stated “as soon as possible after the meeting.”

It was further decided to consult the webmaster about a forum for members associated with the NRHP website, which was approved in principle.

10. AOB AL to look in to a possible change of telecom/IS provider in the interest of economy.

LW to acquaint himself with current financial arrangements after which Board will decide if an audit is required.

The date set for the next AGM is to be 24th April 2010 to be announced in the next Newsletter. Board business will be conducted by email with next face to face meeting tba.

The meeting closed in an atmosphere of optimistic looking forward to hard work ahead.